



Minutes of The Annual Meeting of Suffield Parish Council held on
21st May 2025 at Suffield Village Hall

Jack Almey
David Hawkins
Helen Almey
Karen Harris
Karl Polglase
Larry Meagher

Clerk Wendy Murphy
2 member of public

1. To elect the Chairman of the Council for 2025/2026

As proposed by K Harris and seconded by K Polglase and all in favour it was agreed to appoint J Almey as Chairman

2. To receive the Chairman's Declaration of Acceptance of Office

This was signed by J Almey

3. To elect a Vice Chairman

As proposed by J Almey and seconded by K Polglase and all in favour it was agreed to appoint H Almey as Vice Chairman

4. To confirm minutes of the meeting of the Parish Council held on 26th February 2025

The minutes of 26th February 2025 had previously been circulated in draft form and were approved and signed as a true record

5. To receive information on matters arising not listed elsewhere on the agenda

The Vexatious policy will be added to the website

J Almey announced that L Inglis had resigned from the council. He thanked her for all her time.

6. Reports from County and District Councillors

No reports received

7. To adjourn the meeting to allow members of the public to speak

Nothing to report

8. Finance:

It was agreed for a meeting to be held on 26TH June 2025 to sign of the AGAR for 2024/2025

SUFFIELD PARISH COUNCIL

Wendy Murphy Parish Clerk

suffieldpc@gmail.com

www.suffieldpc.co.uk

As proposed by H Almey and seconded by J Almey and all in favour it was agreed for Mrs Anderson Dungar to be the Internal Auditor for 2025/2026

As proposed by H Almey and seconded by K Harris and all in favour it was agreed to renew the Insurance with Zurich £328.13

9. Missing Post Box

A member of public has agreed to keep chasing this with Royal Mail

10. Policies

All policies were renewed except the standing orders – these will be brought back to the next meeting

11. Defibrillator

As proposed by K Polglase and seconded by L Meager and all in favour it was agreed to give the clerk delegated authority to purchase a defibrillator and case to the value of £1,700.

H Almey to write and thank the member of public for giving the council permission for this to be installed on his property. Once received the clerk will find an electrician for this to be done.

12. To discuss loose dogs causing anxiety and fear.

H Almey will speak to resident that made the complaint and copy in Cllr P Neatherway.

13. To note items of information / future agenda

None noted

14. To confirm date of next meeting

26th June 2025 at 7pm

3rd September 2025 at 6.30pm

Meeting closed at 20.27