



## Minutes of Suffield Parish Council Meeting held on 12<sup>th</sup> November 2019

### Present

Cllr Patrick Mutimer - Chairman  
Cllr Jack Almey  
Cllr Morag Neeld  
Cllr Helen Almey  
Cllr Caroline Brett  
Cllr David Hawkins

Clerk Wendy Murphy

1 Member of the public

1 To accept apologies for absence. – Apologies from Louise Ingles

Apologies from Louise Ingles

2 To receive declarations of interest and requests for dispensations

None received

3 To approve the minutes of the Suffield Parish Meeting 27<sup>th</sup> August 2019

It was resolved to approve the minutes as a true and accurate record of the meeting held

4 To discuss matters arising

Empty property in Suffield – Still an outstanding issue – The clerk will email Greg Haymen – North Norfolk District Councillor for an update on this.

Slow down sign – The clerk is looking at the possibilities of using the Norfolk Partnership scheme for this

The Clerk asked if a member of the parish council would be able to put the Agendas and Minutes on the noticeboards – Helen Almey will do Suffield Common and Jack Almey will do Suffield Green

## 5 Reports from County and District Councillor's

None received.

## 6 Financial Matters

Payments were authorised to the following

Indigo Waste Cheque Number 100313 £19.20

Royal British Legion Cheque Number 100314 £18.50

W Murphy Cheque Number 100315 £550.28

The Balance on the account is £7834.19

The Clerk discussed draft budget figures and it was agreed to leave the Precept payment the same as last year £1500.00, Proposed by Caroline Brett and 2<sup>nd</sup> by Helen Almey. She will arrange for a finalised budget to be emailed to all counsellors.

It was agreed that the Clerks wages and expenses would be paid in September and March and mileage to the village hall would be paid. The contract would be signed at the next meeting

## 7 To adjourn the meeting to allow for public participation

Member of the public asked that Agendas and Meetings were put on the noticeboards and websites – this was discussed and now the new website is up and running these will be published as soon as possible

## 8 Footpaths

A letter has been sent to the Farmer at Elm Farm but so far the footpath has not been cleared

## 9 Grass Cutting

It was proposed by the council that an email shall be sent to the vicar to let them him know that there is an annual amount budgeted for the churchyard and how would he like to use this. All in favour, The clerk will arrange for this to be done

## 10. AOB

Morag Neeld confirmed that the poppy wreath had been picked up from the clerk and that it was not given to Patricia Spencer to take to the memorial service – it was noted that this should happen in the future and the card should say from the people of the village and supported by Suffield Parish Council

First Aid Course – Caroline Brett confirmed that this is due for renewal next year. She will get a quote from St Johns Ambulance for this. The clerk confirmed that she would also get a quote from Shepherds Health and Safety in North Walsham

Road surface outside the housed on Park View – It was agreed that an email would need to go to Victory Housing for them to deal with – The Clerk will action this

Suffield Charities – David Hawkins made the Parish council aware that there are 2 charities running in Suffield. The first being Lady Suffield Charity which helped to further educate Suffield Parishioners and

the second one was the Bulwer/Symonds Trust which purchased arable land and the rental income was to be distributed to widowed parishioners. It was discussed that Simon Evans from Irelands Land Agents managed the 3 pieces of land and David Hawkins would write to him to find out more details

Date of next meeting

28<sup>th</sup> January 2019 at 7.30 PM Suffield Village Hall

Meeting closed 20.55