



Minutes of Suffield Parish Council Meeting held on 17th August 2022

at 7.00pm

Suffield Village Hall

Cllr Jack Almey - Chairman
Cllr Helen Almey
Cllr Morag Neeld

Clerk Wendy Murphy

2 Members of the Public

1 Apologies for Absence

Apologies received from Cllr Louise Ingles and Cllr David Hawkins

2 Declarations of interest & requests for dispensations

None

3 To approve the minutes of the Annual Meeting of Suffield Parish Council and minutes of Suffield Annual Parish Meeting 11th May 2022

These had previously been circulated in Draft form and were amended to include election of Vice Chairman – Helen Almey and a spelling error was corrected. They will remain in draft form until corrected and signed at the next meeting

4 To discuss matters arising from the minutes

Empty House – Cllr Morag Neeld met with the owner and was told that North Norfolk District Council were aware of the issue as the owner had run out of funds to make the house habitable. The owner has removed a tree and would like to eventually live in the property. Cllr Morag Neeld will get in contact with District Cllr Peacock at North Norfolk District council for an update and report back at the next meeting. Wendy will also send an email to District Cllr Saul Penfold

5 Council Vacancies

Andy Collins and Karen Harris were co-opted onto the council, proposed by Cllr Jack Almey and seconded by Cllr Helen Almey and all in favour. Declarations of Acceptance of Office was signed by both parties

6 Financial Matters

Wendy confirmed that the balance on the account was £7600.98 as at 17th August 2022.

The following cheques were authorised for payment

100347 W Murphy Wages and Expenses £379.50

100348 M Andedrson-Dungar Internal Audit £35.00

100349 Village Hall Committee Jubilee Expenses £209.41

100350 Countryside Recycling Bottle Bank £30.60

Wendy had been in contact with Barclays Bank and had a bank mandate that needed signing to amend the signatures for Chairman and Vice Chairman.

7 Reports from County / District Councillors

No reports were received – Wendy confirmed that she had received an out of office from County Councillor Saul Penfold and she will send an email to District Councillor Greg Hayman to ask him if he could attend a meeting or send a report if not able to.

8 To adjourn the meeting to allow members of the public to speak

It was asked if minutes were put up on the noticeboard. The clerk confirmed that they were. It was agreed that the Minutes should go on the noticeboard and website in draft format within one month of the last meeting and the agenda should go on the website and noticeboard leaving 3 clear days before the next meeting. The website will be amended to reflect this. Cllr Helen Almey will be given access to edit the website along with the Clerk

9 Footpaths/Highways

a) SAM 2 – Parish Partnership

Wendy confirmed that County Cllr Saul Penfold had put aside £1091.48 to go towards this project and she also confirmed that the parish partnership where the Highways would pay half the cost could be used as well. Cllr Helen Almey had spoken to an ex-policeman that had confirmed the police have a black box that they could monitor the speed of traffic going down Brick Kiln Lane. It was agreed to speak to County Cllr Saul Penfold and the police regarding the effectiveness of a SAM2 machine – Wendy will send an email to the Beat Manager and County Cllr Saul Penfold regarding this

b) **Triangle** – no update – Wendy will ask County Cllr Saul Penfold for an update for next meeting

10 Planning Applications

None received

11 Reports from Groups

If Not Now When Wood reported that they have had issues with a female Doe protecting her fawns and have now placed signs saying beware of Deer.

A picnic was held on 6th August to celebrate the 20th year of David Hoods passing.

No other reports were given

12 First Aid Course

It was agreed that there were enough people to now do this course – Wendy will speak to her contact at Aylsham First Responders to get some dates and pass these on to Cllr Helen Almey. Wendy will make sure that certificates will be issued.

13 Queens Platinum Jubilee update

The Parish Council thanked Patrick Mutimer for making the Beacon with Gilly and the BBQ that was done for the Street Party. Also, Cllr Jack Almey for the use of his pad. This was a great success and everybody enjoyed themselves. Thanks, was also given to the Village Hall Committee for the use of the Hall and organising the street party.

14 To note items for information/Future Agenda

Cllr Jack Almey would like to discuss training for all councillors and the possibility of joining Norfolk Association of Local Authorities (NALC). Wendy will ask them for a price for both. He also would like a picture and a small piece about each councillor put onto the website. Cllr Helen Almey will have access to the website so this can be done.

Cllr Karen Harris asked for an Agenda item to be included for a DeFib Machine and to see if County Cllr Saul Penfold's money could go towards this. The village hall committee are looking at putting one on the village hall

Meeting closed at 20.26

Date of next meeting Wednesday 9th November 2022 at 7pm