



Minutes of Suffield Parish Council Meeting held on 18th January 2023
at 7.00pm
Suffield Village Hall

Cllr Jack Almey - Chairman
Cllr Helen Almey
Cllr Morag Neeld
Cllr Karen Harris
Cllr David Hawkins
Cllr Louisa Inglis
Cllr Andy Collins

Clerk Wendy Murphy
Cllr Saul Penfold
Coralie Martin – Community Connector

1 Apologies for Absence
None

2 Declarations of interest & requests for dispensations
None

3 To approve the minutes of the Suffield Parish Council Meeting 9th November 2022

These had previously been circulated in Draft form and after a spelling mistake of Cllr Louisa Inglis name was amended were approved and signed as a true record

4 To discuss matters arising from the minutes

Cllr Morag Neeld gave an update on the derelict house in Suffield – North Norfolk Planning Enforcement Team are looking at getting quotes to replace the windows on the property and then the s.125 Notice will be complied with. The cost of the works will be placed back on the property as a charge and when the property is sold the Council will retrieve the costs.

5 Reports from County / District Councillors

Cllr Saul Penfold confirmed that Norfolk County Council had held an Extra Ordinary meeting to discuss Government devolution which entails devolving the powers down to councils. They will be given £20 million pounds each year for 30 years to enable the council to take on more responsibilities. There is a public consultation on 6th February 2023 for this to be discussed. There will be a directly elected leader which could be anybody from the public and

could also be a different elected party. This would take place May 2024 for a term of 5 years.

Cllr Penfold confirmed that he had sent emails to the owner of the cars parked on the triangle but has heard nothing. He confirmed that he would now speak to Highways as this is their land and get them to put an enforcement in place.

He confirmed that the high street in North Walsham should be completed in April making it more pedestrian friendly. There will also be a new bus service in place.

Cllr Penfold has been asked by Banningham and Colby Parish Council to help with the cost of a SAM2 and if Suffield Parish Council would be using the money set aside for them to purchase one. It was agreed to let them have this money with the agreement that Suffield would be able to use this machine. Cllr Penfold will contact their clerk and copy Wendy into all emails.

6 Finance

Wendy confirmed that the balance on the account was £7837.47 as at 18th January 2023.

The following cheques were authorised for payment

100354 Norfolk Association of Local Councils £26.95

100355 Country Style Recycling £24.00

7 To adjourn the meeting to allow members of the public to speak

Coralie Martin – Community Connector at North Norfolk District Council gave a talk on promoting and supporting groups and organisations across local communities. A leaflet was passed round and it was agreed to put this on noticeboards and the Website.

8 Footpaths/Highways

Wendy had sent letters to the two landowners surrounding Bunnyards Lane and had heard nothing. Mr Patrick Mutimer had spoken to Cllr Helen Almey and did not have a problem with the public walking along this lane and he was happy to put a gate up. Cllr Jack Almey will speak to the other landowner to see if he would be agreeable as well.

The Clerk will speak to Norfolk trails and Highways to see if the sign can be erected and the footpath to be cleared by Brick Kiln Lane. Cllr David Hawking will also make some enquires.

Quiet Lanes – Wendy is still talking to Highways

9 Planning Applications

None received

10 Reports from Groups

The Annual distribution of money to residents by the Bulwer Symonds trust had taken place with an extra £50 to 9 households to help with the living crisis this year. Other monies held by this trust could be used for village events.

Wendy confirmed that then parish would not be eligible to apply for Household support grant as they did not have the General Power of Competence. Once Wendy has obtained this qualification they will then have this.

11 Training for Councillors

Wendy confirmed she is speaking to NALC regarding this and it was agreed that all councillors should have training at a cost of £60 per person.

Wendy will pass on the NALC password so councillors will be able to see documents and Newsletter.

12 New Defibrillator

It was suggested that as the Village Hall now has a defibrillator another one should be available in Suffield Green. Wendy confirmed that she would look into the possibility of the electric still being available where the telephone box was. Cllr Jack Almey confirmed he would look around the Bus Shelter area.

The Village Hall will be offering CPR / Defibrillator training in February – details will be put on the noticeboards / website.

13 To note items for information/Future Agenda

It was noted that there had been a lot of rubbish dumped on the land adjacent to Philip Curry's allotment.

14 Date of next meetings Wednesday 15th March 2022 7pm
Wednesday 17th May 2022 Annual Parish Meeting /
Annual meeting of Suffield Parish council

15. Exclusion of the Press and Public

16. Clerks Contract and Job Description

This was agreed and signed. Cllr Jack Almey thanked Cllr Karen Harris for all her hard work with this.