

# Suffield Parish Council

## NOTICE OF MEETING & SUMMONS TO ATTEND

### **THE ANNUAL MEETING OF SUFFIELD PARISH COUNCIL WILL BE HELD AT SUFFIELD VILLAGE HALL 18<sup>TH</sup> May 2021 at 7.30pm**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council

## **AGENDA**

### **1. TO ELECT THE CHAIRMAN OF THE COUNCIL FOR 2021/2022**

### **2. TO RECEIVED THE CHARIMANS DECLARATION OF ACCEPTANCE OF OFFICE**

### **3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

To receive Members' Declarations of Interest in Agenda items and note the granting of any Request for Dispensations

### **4. TO RECEIVE & ACCEPT APOLOGIES FOR ABSCENCE**

### **5. MINUTES**

To receive, confirm and sign at a later date Minutes of the Parish Council Meeting 23<sup>RD</sup> February 2021 October 2020

### **6. INFORMATION ON MATTERS ARISING**

To receive information on any Matters Arising from the Minutes not listed elsewhere on the Agenda

### **7. REPORTS FROM COUNTY AND DISTRCIT COUNCILORS**

### **8. FINANCIAL MATTERS**

- a) To approve the accounting statement for year ending 31<sup>st</sup> March 2021
- b) To sign the AGAR exemption certificate for 2020/2021
- c) To discuss and authorise internal auditor for 2021/2022

- d) To discuss Financial Targets and plans for the forthcoming year
- e) To authorise cheque payments
- c) To note the balance of the account
- d) Receipt from Norfolk County Council re Bottle Bank
- f) Renewal of Insurance

**9. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK**

**10. VILLAGE BROADBAND PROJECT**

**11. FOOTPATHS/HIGHWAYS –**

Quiet lanes (Lorries)

Pot Holes

**12. PLANNING APPLICATIONS**

PF/21/1147 – Cow Parsley Barn, Hall Lane – Stationing of converted former railway goods wagons for use as holiday let

The Clerk to update on two applications made that should be within Suffield boundaries but have been submitted under Hanworth/erpingham

**13. REQUEST FROM SUFFIELD PARISH CHURCH TO CONSIDER A PAYMENT FOR UPKEEP OF THE CHURCHYARD**

**14. SUFFIELD CHARITIES (Thomas Bulwer Trust)**

**15. FIRST AID COURSE**

**16. A.O.B**

**To confirm date of next meeting**