



Suffield Parish Council

NOTICE OF MEETING & SUMMONS TO ATTEND

THE ANNUAL MEETING OF SUFFIELD PARISH COUNCIL WILL BE HELD AT SUFFIELD VILLAGE HALL 21st May 2025 at 7.30pm

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council

AGENDA

1. To elect the Chairman of the Council for 2025/2026
2. To receive the Chairman's Declaration of Acceptance of Office
3. To elect a Vice Chairman
4. To confirm minutes of the meeting of the Parish Council held on 26th February 2025
5. To receive information on matters arising not listed elsewhere on the agenda
6. Reports from County and District Councillors
7. To adjourn the meeting to allow members of the public to speak
8. Finance:
 - (i) To approve the accounting statement and Annual Governance statement for year ending 31st March 2025
 - (ii) To sign the AGAR exemption certificate for 2024/2025
 - (iii) To discuss and authorise internal auditor for 2025/2026
 - (iv) To approve insurance for 2024-2025
 - (v) To approve any account for payment
9. Post Box Missing – To receive an update
10. To review Policies

11. Defibrillator – To receive an update and agree any recommendations
12. To discuss loose dogs causing anxiety and fear and agree any decisions
13. To note items of information / future agenda
14. To confirm date of next meeting

Wendy Murphy, Clerk of the Council

13th May 2025